



## How to enroll patient and open a panel

- Be sure that consent form is signed by patient
  - Consent form is available in 25 languages on the CPMS Login website <https://cpms.ern-net.eu/cms/pages/consent.html>
  - When consent form is signed **open Google Chrome** and go to <https://cpms.ern-net.eu/>
  - Use your EU Login ( please see documents: CPMS account activation and first login)
- 
- Enter the “Centre”, it resembles your hospital, you will find there an option “Enroll Patient”
  - Enter the data of the patient by filling in all the brackets and date of signature for consent forms
  - In case it is a new patient in CPMS, the system will automatically ask to open a new panel (case)
  - Fill in the “consultation form” for detailed medical information – it will be used to report the case
  - You can also add under the section “medical documents” CT scans/PET\_CT/ultrasound/x-rays and many other formats of pictures/slides
  - When completed, go to the next stage ‘panel selection’ where you can invite other experts for consultation
  - Experts available for consultation will have a matching field of expertise/consultation preferences as one selected for the panel
  - The consultation can have a form of a chat under the ‘Timeline’ or via the CPMS video meeting
  - Do not forget to fill in the assessment, conclusions and contribution important for the outcome report for the patient!

More info and tutorials <http://eurobloodnet.eu/cpms/how-to-use-the-cpms/>



**if you need assistance contact CPMS support:**

[j.d.zajac@erasme.ulb.ac.be](mailto:j.d.zajac@erasme.ulb.ac.be)

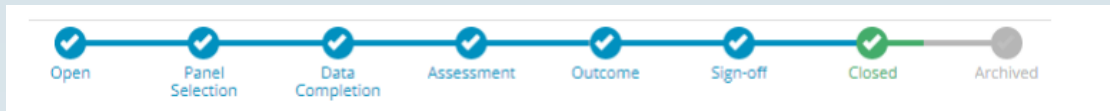
[cpmshelpdesk@euroblood.ern-net.eu](mailto:cpmshelpdesk@euroblood.ern-net.eu)

[sante-ern-cpms-itsupport@ec.europa.eu](mailto:sante-ern-cpms-itsupport@ec.europa.eu)



## CPMS workflow and roles

- Part I: Identifying data, enrolled at patient's treatment Centre, informed consent
- Part II: Patient enrollment in CPMS/Opening or Joining Panel/Consultation/Assessment/Conclusions/Sharing pseudonymized data to arrive at conclusion
- Part III: Fill in your contribution/Close and generate report/Patient Registry/



roles	Enrolling patients	Opening panels	Panel lead	Panel selection/ inviting other experts	Scheduling video meeting	Joining panels	Consult cases	Manage the workflow of panel	Assessment and contribution	Access to Outcome report
Guest Expert	✓	✓				✓	✓		✓	✓
Member Expert	✓	✓	★	★	★	✓	✓	★	✓	✓

★ When assigned as a panel lead

More info and tutorials <http://eurobloodnet.eu/cpms/how-to-use-the-cpms/>



**if you need assistance contact CPMS support:**

[j.d.zajac@erasme.ulb.ac.be](mailto:j.d.zajac@erasme.ulb.ac.be)

[cpmshelpdesk@euroblood.ern-net.eu](mailto:cpmshelpdesk@euroblood.ern-net.eu)

[sante-ern-cpms-itsupport@ec.europa.eu](mailto:sante-ern-cpms-itsupport@ec.europa.eu)